

## Video Intern

**REPORTS TO:** Graphic & Multimedia Coordinator

**LOCATION:** 1215 E Fort Ave. Suite 104 Baltimore, MD 21230

**STANDARD OFFICE HOURS:** 9AM-5PM; some nights & weekends required

**Ulman Foundation** is a national non-profit organization that changes lives by creating a community of support for young adults, and their loved ones, impacted by cancer.

**POSITION OVERVIEW:** As an intern working with the Graphic Design & Multimedia Coordinator, you will be responsible for supporting Ulman's overall marketing and communication efforts through the development of video. Working closely with the Coordinator and the program teams, this position is an opportunity to gain hands-on experience in an open, fun, and collaborative environment. You will have the opportunity to increase Ulman's presence within the cancer community as well as influence the community to engage Ulman's mission through engaging and high-quality video work.

### Core Duties:

- Capture and edit video of signature events, meetup groups, client testimonials, and other content as assigned.
- Work with footage, dialogue, sound effects, graphics and special effects (if you have sweet talents like animation, we are cool with that too.)
- Ability to create captivating narratives through storytelling (bring us to tears or keel over from laughter.)
- Help tell the Ulman story and ensure our mission and vision is clearly and professionally presented.

### Qualifications/Skills:

- Social Media – understanding the latest trends and experience using social media channels including Facebook, Instagram, Twitter, and YouTube.
- Knowledge of Adobe Premiere, Final Cut, or other video editing software.
- Ability to create compelling narratives
- Ability to work independently and in a group setting
- Takes initiative & strong attention to detail

### Educational requirements:

- High School Diploma required

**To Apply:** Interested candidates should submit a cover letter, resume and their portfolio website or curated portfolio to [jobs@ulmanfund.org](mailto:jobs@ulmanfund.org) with "Video Intern" as the subject line.

#### Ulman Headquarters

1215 East Fort Ave, Suite 104  
Baltimore, MD 21230

#### Ulman House

2118 East Madison St.  
Baltimore, MD 21205

#### [ulmanfoundation.org](http://ulmanfoundation.org)

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